

September 5, 2006

The regularly scheduled meeting of the Board of County Commissioners was called to order this 5th day of September, 2006, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
George Skinner, Member
Mark Meyer, Foreman, sitting in for Vice-Chairman Bill Graves.
Dorinda Harvey, Secretary

Bill Graves Vice-Chairman was absent.

Others present were: Christine Brannon, Neil Vickers, Tammy Howard, Randall Turk, Susan Moffat, F. DeWayne Beggs, Jim Helm, Jane Cannon, Lynn Shoemake and Michael Vahabzadegan.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of August 28, 2006, and there being no additions or corrections, George Skinner moved, that the minutes be approved. Mark Meyer seconded the motion.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid #SHE-1299 – The purchase and installation of Electronic Control System located in the Cleveland County Jail, 203 S. Jones, Norman, Oklahoma. The bid, accompanied by the properly executed non-collusion affidavit is as follows:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Cox Systems Technology	
BID: #SHE-1299		
DEPT: Sheriff Office		Awarded To:
DATE OPENED: 9-05-06	1	Tabled on 9-05-06
List of Individual Items		
The installation and purchase of		
Electronic Control Svsstem located in the		
County Jail, 203 S. Jones, Norman, OK.		
BID PROPOSAL:		
BID PRICE:	\$17,539.27	
WARRANTY:	1 Year - Parts & Labor	
APPROX. INSTALLATION DATE:	9-30-06	
APPROX. FINISH DATE:	10-05-06	
Exceptions:	None	
CONTACT INFORMATION:		
Contact Person:	Jerry Cooper	
Title:	Vice-President	
Telephone:	(405) 235-2525	
Fax:	(405) 235-2622	
NON-COLLUSION AFFIDAVIT:	Yes	
PA-102(1982)		

Upon the request of Ms. Howard, George Skinner moved, seconded by Mark Meyer, to accept the bid and to award and/or reject at a later date.
 The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
 Motion carried.

Tammy Howard, Purchasing Agent, opened the bid for County Bid # PA-1303 – One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment, for Cleveland County. The bid term will be from the bid award date through one (1) year with the option to renew up to two (2) more consecutive years. The bid, accompanied by the properly executed non-collusion affidavit in as follows:

CLEVELAND COUNTY BID SUMMARY		
	Copelin's Office Center	
BID: #PA-1303		
DEPT: Purchasing		
DATE OPENED: 9-05-06	1	
List of Individual Items		Awarded To:
One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment. The bid term will be from the bid award date through one-year.		Copelin's Office Center on 9-05-06
Cost Plus Percentage Rate:		
1st Year:	2.00%	
2nd Year:	2.00%	
3rd Year:	2.00%	
Optional Purchase Percentage Rate:		
1st Year:	2.00%	
2nd Year:	2.00%	
3rd Year:	2.00%	
Company provide on-line ordering:	Yes	
Restocking Fees:	Fees may apply to 'non-stocking' orders subject to vendor/manufacturers requirements.	
Exceptions:	None	
Warranty:	They honor all warranties of the manufacturers they represent.	
Contact Person:	Judy Spearman	
Title:	Customer Service	
Telephone Number:	(405) 364-7011	
Fax Number:	(405) 321-6476	
Vendor's Statement:	20% off manufacturers list price on all office supplies not included in SP Richards Catalog. 10% off manufacturer's list on all copier, printer, fax supplies, & educational supplies not listed in SP Richards Catalog. They quote any furniture items not included in SP Richards Catalog.	
NON-COLLUSION AFFIDAVIT:	Yes	

Upon the request of Ms. Howard, George Skinner moved, seconded by Mark Meyer, to award the bid to Copelin's Office Center, they being the only bidder.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

Upon the request of Tammy Howard, George Skinner moved, seconded by Mark Meyer, to table the awarding and/or rejecting of County Bid # HWY-1300 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from the bid award date through four (4) months.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

Upon the request of Tammy Howard, George Skinner moved, seconded by Mark Meyer, to table the awarding and/or rejecting of County Bid # HWY-1302 – Non-Encumbered Contract for Road Oils, Emulsions, and Sealants for the County Commissioners. The bid term will be from the bid award date though four (4) months.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

Chairman Krohmer called for discussion, consideration, and/or action on the Jail Report from Neil Vickers.

Mr. Vickers stated during this 7-day reporting period the average population per day at the Cleveland County Detention Center was 176 prisoners with 2-days just over the maximum number set by the Oklahoma Department of Health. During this week's period the Sheriff Office transported 11 prisoners that had been convicted and sentenced to prison time to the Oklahoma Department of Corrections. Another 14 prisoners were transported to other jurisdictions after hearings were held in the Cleveland County Court System. One prisoner was released who was being held for court costs and fines only. No prisoners were placed on electronic monitoring during this reporting period and the total number on the program as of this report was 23. The Cleveland County Mental Health Court currently has 6 people enrolled in the program and anticipates an additional 2 to be added later this week if a treatment facility becomes available. The Cleveland County Detention Center held 7 prisoners convicted and sentenced to time with the Department of Corrections. These 7 are awaiting future trials or hearings, or are awaiting a mandatory 10-day waiting period before transport. On Monday morning, August 28, 2006, the Cleveland County Detention Center held 17 municipal prisoners and 160 prisoners charged with state crimes. Mr. Vickers will continue to monitor the jail population and make recommendations when possible.

George Skinner moved, seconded by Mark Meyer, to accept the report.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve the Renewal Contract between the Cleveland County Assessor and Business Imaging Systems for Hardware and Software Maintenance in the amount of \$5,995.00 annually. Contract is from July 1, 2006, thru June 30, 2007.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Mark Meyer, to table discussion, consideration, and/or action to approve the Maintenance Agreement between the Cleveland County Health Department and Service Experts for ten heating and cooling systems in the Moore office 224 South Chestnut, Moore, for three (3) years for a total payment of \$4,560.00 to be paid at a rate of \$760.00 per visit over three (3) years at two (2) maintenance visits per year. Contract also includes repairs at a discounted rate of 15% to 25% off the retail price.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

Chairman Krohmer stated this item probably needed to be stricken from the agenda as the County cannot enter into contracts for more than a year at a time and George Skinner stated that would probably be the best thing to do and withdrew his motion to table. Mark Meyer withdrew his second.

George Skinner moved, seconded by Mark Meyer, to strike this item from the agenda.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

Chairman Krohmer called for discussion, consideration, and/or action to approve the Addendum to Telecommunications Services Agreement between the Cleveland County Treasurer/Cleveland County Clerk and Cox Oklahoma Telcom, L.L.C. d/b/a Cox Business Services for upgrade from two-3M/512K CBI to one 1.5M/1.5M connection. Total monthly charges will be \$339.95 with an initial service Charges for Addendum \$99.95. The County Treasurer and County Clerk will rotate paying this bill. Chairman Krohmer stated this item needed to read from two-3M/512K CBI to 1Mb/10Mb connection.

George Skinner moved, seconded by Mark Meyer to approve with the change.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

Chairman Krohmer stated the next item also needed to be changed from 1.5M/1.5M connection to read 1Mb/10Mb connection and George Skinner moved, seconded by Mark Meyer, to approve with the change the Agreement between the Cleveland County Treasurer and the Cleveland County Clerk to share the expenses for one 1.5M/1.5M connection with Cox Business Services. The Treasurer will pay the even months and the Clerk will pay the odd months.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve the appointment of Sharon Stanley as Receiving Officer for all Sheriff's Accounts.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve the following Blanket Purchase Orders:

a. General Fund		
07-1475 – HR2	R. K. Black	\$ 800.00
07-1543 – B2B	U.S. Foodservice	1,000.00
07-1544 – B2B	U.S. Foodservice	200.00
07-1545 – B2A	UniFirst	200.00
07-1546 – B2A	Reynolds Ford	1,000.00
07-1547 – B2A	77 Collision Repair	1,000.00
07-1548 – B2A	T. D.'s Radio	1,000.00
07-1549 – B2A	Slaughterville Tire Shop	250.00
b. Highway Fund		
07-1441 – T2A	Bruckner's Truck Sales	2,500.00
07-1448 – T2A	UniFirst	2,000.00
07-1451 – T2A	Maxwell Supply	2,500.00
07-1525 – T2A	C & M Distributing	2,500.00
07-1534 – T2A	Cintas First Aid & Safety	500.00
07-1551 – T2A	Action Safety Supply	2,500.00
c. Health Fund		
07-1505 – MD1A	Lori Holden, D.D.S.	1,075.00
07-1507 – MD1A	Lori Holden, D.D.S.	1,290.00
07-1508 – MD2	Service Experts	1,520.00
d. Sheriff's Commissary		
07-1542 – CFBC2	Thompson Commissary	7,000.00
e. Fair Board		
07-0445 – FF2	Locke Supply	750.00
07-1446 – FF2	Home Dept Credit Services	500.00

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.

Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

06-0016 – CFFP2

07-0089 – CFHRE2

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Mark Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY06/07

a. General Fund	\$ 78,742.18
b. Highway Fund	19,596.86
c. Health Fund	9,776.25
d. Sheriff's Service Fee Fund	3,227.98
e. Sheriff's Commissary Fund	818.60
f. Sheriff's Revolving Fund	1,839.60
g. Treasurer's Certification Fee Fund	50.00
h. County Clerk's Preservation Fund	1,298.87
i. Assessor Revolving Fund	203.10
j. Bridge Capital Improvement	13,240.64
k. Fair Board Fund	1,696.36

FY05/06

a. Highway Fund	\$ 9,367.02
b. Treasurer Certification Fund	2,724.28

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Mark Meyer seconded the motion.

The vote was: Leroy Krohmer, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.